DEMAREST BOARD OF EDUCATION

AGENDA – COW/REGULAR MEETING

February 25, 2014

7:00 P.M.

I.	OPENING

Α.	Meeting	called	to	order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

- C. Flag Salute.
- D. Roll Call: Geisenheimer, Geller, Kirtane, Molina, Verna, Woods and Holzberg
- E. Move to accept the minutes of the:

Reorganization Meeting – January 7, 2014 Regular Meeting – January 28, 2014

Moved by: Seconded: Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. <u>SUPERINTENDENT'S REPORT</u>

Presentation of Summary Appraisal Report of County Road School, by R.D. Clifford Associates, Inc.

Presentation by El Associates

IV. REVIEW OF AGENDA

- A. Board members review the items.
- B. Move to open the meeting to public discussion limited to agenda items.

Moved by: Seconded: Action (v):

- C. Public discussion.
- D. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

V. ACTIONS

A. Instruction - Staffing

1. Move to approve the provisional employment of Brittny DeCotiis as a substitute teacher for the 2013/2014 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Moved by: Seconded: Action (RC): Gei Gel K M V W H

B. <u>Instruction – Pupils/Programs</u>

1. Move to approve Orton Gillingham Services for Student ID # 212022 with the Norwood Board of Education for 3 sessions per week at \$50 per session for the 2013/2014 school year, as recommended by the Child Study Team.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to approve 8 sessions of social skills group therapy for Student ID # 202013, provided by Voices Now Social Skills, at \$60 per session for the 2013/2014 school year, as recommended by the Child Study Team.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

C. Support Services – Staffing

1. Move to confirm the resignation of Melissa Hesse, Instructional Aide (Student ID # 242058), at Luther Lee Emerson School effective February 4, 2014, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

D. Support Services – Board of Education

1. Move to accept the School Bus Emergency evacuation drill report (on file in the Board of Education office), as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to approve the request of St. Joseph's/BSM to use the gymnasium at County Road School on February 26-27, 2014 from 6:00 p.m. to 9:00 p.m., at a fee of \$300, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to approve board member in-class or online attendance for mandatory training with the New Jersey School Boards Association, as recommended by the Chief School Administrator:

Kristin Geller Ammu Kirtane Sheila Verna

V. ACTIONS (Continued)

4. Move to approve the amended 2013/2014 student calendar, as distributed, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to approve fourth (and final) payment, in the amount of \$31,221 to TEO Technologies, Inc. for the Demarest Middle School air conditioning project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to approve board member attendance at the Bergen County School Boards Association meetings on March 4 and May 6, 2014 in Ridgewood, NJ, with reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

7. Move to approve the request of the Demarest Summer Rec Camp to use the facilities at Luther Lee Emerson School for the period June 27 – August 8, 2014 from 8:30 a.m. to 2:00 p.m., as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

8. Move to approve the request of the Demarest Athletic Association to use the gymnasium at Luther Lee Emerson School on Sunday, March 2, 2014 from 8:30 a.m. to 5:30 p.m. at a fee of \$75 per hour, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

9. Move to adopt the Demarest Board of Education 403B Plan with the following providers, as required by the Internal Revenue Service (IRS) rules and regulations, as recommended by the Chief School Administrator:

AXA Equitable Security Benefits/Clark Dodge Lincoln Investment Prudential Insurance

Moved by: Seconded: Action (RC): Gei Gel K M V W H

E. Support Services -Fiscal Management

1. Move to confirm the January 16 – 31, 2014 payroll in the amount of \$330,659.16.

E. Support Services -Fiscal Management (Continued)

2. Move to confirm the February 1 – 15, 2014 payroll in the amount of \$354,320.70.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to approve the January 2014 bills in the amount of \$492,145.16, as follows:

Subtotal Per Fund	Amount
10 General Current Fund Expense Funds	\$317,701.67
12 Capital Outlay	174,443.49

Moved by: Seconded: Action (RC): Gei Gel K M V W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of January 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of January 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to acknowledge receipt of the December 31, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

7. Move to approve the following transfers for January 2014:

From:	Account No.	Amount
11-120-100-101-2-0000-03	Foreign Language	\$ 12,000
11-000-270-503-0-0000-29	Pupil Transportation	9,000
		\$ 21,000
<u>To:</u>	Account No.	Amount
11-000-230-585-0-0000-25	Board of Education	\$ 2,000
11-000-270-511-0-0000-29	Pupil Transportation	9,000
11-000-219-610-0-6190-31	Child Study Team	6,000
11-000-291-242-0-0000-37	Employee Benefits	4,000
		\$ 21,000

V. <u>ACTIONS (Continued)</u>

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 18, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 25, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by: Seconded: Action (v):

B. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

VIII EXECUTIVE SESSION (IF NEEDED)

A. Move to reenter the Executive Session (if needed) to discuss personnel and/or legal matters.

Moved by: Seconded: Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by: Seconded: Action (v):

IX. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by: Seconded: Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – COW/REGULAR MEETING

February 25, 2014

V.	ACTIONS	(Continued)
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B. <u>Instruction – Pupils/Programs (Continued)</u>

Add Resolution No. 3

3. Move to approve Patrick Pace, student at Dominican College, to complete 6 hours of teacher observations in Reading and Language Arts at Luther Lee Emerson during March 3-6, 2014, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

D. Support Services – Board of Education (Continued)

Add Resolution No.10

10. Move to file an application for funds to support implementation of the Anti-Bullying Bill of Rights Act in the amount of \$14,000 for the 2013/2014 school year and submit to the County Office of Education, as recommended by the Chief School Administrator.